



WHITMORE PARK PRIMARY SCHOOL

Halford Lane
Coventry CV6 2HG

5 February 2021

Dear Parents

School Closure Procedure due to adverse weather conditions

If the school needs to close due to adverse weather conditions, we will send an email to all parents via the School Comms system. In addition to this:

1. A message will be uploaded to the school's website and a feed will be added to Twitter. If you do not have or use Twitter, you can still view the Twitter Feed on the front page of the school website.
2. A message will appear on the Local Authority website. Follow the link http://www.coventry.gov.uk/info/61/schools_and_schooling/540/school_closure_announcements or go to www.coventry.gov.uk and enter 'school closures' into the search box. (You may need to refresh the page to get the latest updated information.)
3. Once we have advised the Local Authority of closure, the information is passed onto local Radio stations:

BBC Coventry & Warwickshire (94.8 and 103.7 FM)
Free Radio (97.0 FM and 102.9 FM)
Radio Plus (101.5 FM)
Touch FM (96.2 FM)
Heart FM (100.7 FM)
Coventry Live
4. If the school remains open your child will be expected to attend. Please only call the school if your child is not attending.

Please be aware that the decision to close the school is not taken lightly. Our main priority is to ensure the safety of staff and pupils. Being situated on such a large site, we have several paths and areas that we have to clear. We also need to ensure that our staff can get into school, as some do not live in the locality and have to travel some distance. If we do not have the staffing to open the school kitchen, then we cannot provide hot meals. So all these factors are taken into consideration before the decision to close is taken.

Thank you for your cooperation.

Yours sincerely

J McGibney
Headteacher

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