



WHITMORE PARK PRIMARY SCHOOL

Halford Lane

Coventry

CV6 2HG

Telephone: 02476335697

Headteacher: Mrs McGibney

Email: admin@whitmorepark.org

Website: <http://www.whitmorepark.org/>

Twitter: @whitmore_park

Dear Parents/Carers

March 2021 Breakfast Club

Commencing from Monday 8th March. Breakfast Club will run from 7:45am until the start of your child's school day on Mondays to Fridays in term time.

Due to Coronavirus and in line with our risk assessment we are currently unable to prepare food on site. We are therefore requesting that you send your child in with a cereal bar and a drink if you require them to eat at school. You may however choose to feed your child before they attend the club. This has been reflected in the daily rate which we have reduced to:

Daily rate - £3.50 for the first child, £1.75 each for any siblings

Weekly rate - £17.50 for the first child, £8.75 each for any siblings

Children will need to be dropped off in the school hall where they will sanitize their hands on arrival. Once they have sanitized their hands they will then go into their designated room with a member of staff who will be waiting for them. The children will be split into 3 groups, age appropriate, to limit mixing year groups which is in line with Government guidance.

Whenever possible we will keep the children in their year groups, within rooms in line with our school risk assessment.

Conditions

1. Payment must be made within 5 days from the date on the invoice.
2. **You are required to pay for every day that your child is booked in, even if they do not attend for any reason (this includes illness).**
3. It is essential that all payments are received on time to ensure that we cover the costs of running the club.
4. Places are limited and if you fall behind on payments by more than 1 month, your child/rens space will be suspended and it will be given to the next child on the waiting list.
5. In order to ensure that our adult to child ratio is correct, any change to the required days must be communicated in writing with at least 7 days' notice.
6. You are required to bring your child into the club each morning and register their arrival with a member of staff. **DO NOT** just drop them at the door. This will allow us the opportunity to pass on any important messages to you. Failure to do so could result in your child losing their place.
7. All payments for Breakfast club must be paid on the School Gateway.

By signing below you are agreeing to comply with the conditions (1-7) detailed above.

Parent / Carer Name: _____ Child/ren names _____

Signature: _____ Date: _____

Thanks for your cooperation in these difficult times.

Mrs J McGibney

Head Teacher



Artsmark
Silver Award
Awarded by Arts
Council England