



WHITMORE PARK PRIMARY SCHOOL

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7th July 2023

Dear Parent/Carer

Moving from School Comms to My Child at School (MCAS)

On 1st September 2023, we will be launching a new Parent Portal/App called "My Child at School".

This will replace the School Comms/Gateway Parent Portal which we currently use.

Some of the features of the MCAS Parent Portal/App will enable parents and carers to manage payments for school dinners, clubs and trips, purchase uniform, update their child's information and select their child's school meal.

There are lots of additional features available within the app, which we will begin to roll out gradually once everyone has had a chance to get used to using it.

We will be sending out further information relating to this at the start of September, including how to access and download the app.

Important Information about Payments

Please note that due to the transition process, we will be unable to accept any payments on School Comms/Gateway after 3pm on Friday 14th July.

Parents and carers will be able to make payments using the new app, once they have signed up at the beginning of September.

Please ensure any outstanding payments are paid as soon as possible before then.

Thank you for your patience and cooperation with this transition.

Yours sincerely

Mrs J. McGibney
Headteacher