



# WHITMORE PARK PRIMARY SCHOOL

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Tuesday 17<sup>th</sup> October 2023

Dear Parents/Carers

MCAS – My Child At School App

As you will be aware we are now using a new App - My Child at School, this enables you to pre-book your child's dinner, receive correspondence from school, book and pay for trips, purchase school uniform and book parents evenings. It is very important that all parents download the app or if you are unable to download it then please ensure that we have a valid email address for you.

We have had a few teething problems with the new app where some parents that downloaded the app were still not getting the messages sent out to them or were not being notified when a message was sent to the app. We are currently updating all our records to ensure that if we have a valid email for you, then any messages sent will either be sent to the MCAS App if you have downloaded it or direct to your email if you don't have the App. **Can you please also ensure if you have the App then you have notifications enabled on your phone.**

We are currently still sending out paper copies of important letters, just while we ensure that all parents have a valid email address. This is just a temporary method as we expect all parents to receive correspondence through their email address.

**We also need all parents to book their child's meals on the app in advance. These can be booked up to a term in advance. This saves valuable learning time in the classroom in the morning when the children arrive in the classroom. If you are unable to access the app to book your child's meals please let the ladies know in the office.**

**It is essential that you receive all correspondence from the school, if you have any queries or need help in downloading the APP please contact the office.**

Thank you for your co-operation whilst we are going through this transition.

Mrs McGibney

Mrs Clough

Admin Team

Head Teacher

Business Manager

